

MINUTES OF THE
MIDTOWN MANAGEMENT DISTRICT
BOARD OF DIRECTORS MEETING

March 2, 2016

The Board of Directors of the Midtown Management District held a meeting, open to the public, on March 2, 2016 at 11:00 a.m. in the 3rd Floor Conference Room of the Midtown Management District, located at 410 Pierce Street, Houston, Texas 77002, inside the boundaries of the District, and the roll was called of the duly appointed members of the Board, to-wit:

Darcy John Lefsrud
Diane Cervenka
Jacques Fox
J. Allen Douglas
Kim Cook
Nancy J.W. Darst
Willie Coleman
Deborah Tyler Dillard

Eileen J. Morris
Marylene Chan
William R. Franks
Debra McGaughey
Gary Noble
Charles Washington
Amar Mohite

All of the above were present except Directors Coleman, Fox, Washington and Cervenka thus constituting a quorum.

In addition, present at the meeting were Midtown Staff members Elizabeth Powell, Kandi Schramm and Matt Thibodeaux; Peggy Foreman of Burney & Foreman, Clark Lord, Sanjay Bapat & Ryan Meyers of Bracewell Giuliani, Jim Webb of The Goodman Corporation, Larry Badon of The Goodman Corporation, Pat Hall of Equi-Tax Inc., Sgt. Odell Haynes, Mechelle Phillips of One World Strategy Group, James Holston, Jen Shaw, Michael Holloway, Erik Vanderkan, Paul Fisher, Justin Koh, Barbara Hilburn, Karen Holler and Cynthia Aceves-Lewis.

Kandi Schramm called the roll of the Board of Directors and verified that a quorum was present.

Director Franks called the meeting to order and welcomed everyone.

CONSENT AGENDA

- a. Approve the financial report for the month of January 2016.
- b. Approve the payment of invoices for February 2016.
- c. Approve Equi-Tax Report for February 2016.
- d. 2016 Art in the Park Event Consultant Agreement with Maxgray Productions, Inc.

Director McGaughey made a motion to approve the Consent Agenda as presented. The motion was seconded by Director Cook and carried by unanimous vote.

REVIEW, DISCUSS AND TAKE NECESSARY ACTION REGARDING REALLOCATION OF FUNDING FOR A MIDTOWN CIRCULATOR PILOT PROJECT.

Peggy Foreman presented a request from the Urban Planning Committee for reallocation of funds within the Committee's current budget to pay for the costs of a Midtown Circulator Pilot Project. Ms. Foreman reminded the Board that the Urban Planning Committee has been considering a circulator project for several months and has conducted a survey of Midtown residents and stakeholders to determine interest in such a project. Ms., Foreman stated that the estimated cost of the Midtown Circulator Pilot Project is approximately \$5,000.00.

Director Mohite made a motion to approve reallocation of \$5,000.00 within the current Urban Planning Committee's budget to pay for a Midtown Circulator Pilot Project as presented. The motion was seconded by Director Morris. Following all discussion, the motion and carried by unanimous vote.

RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH A PRIVATE SERVICE PROVIDER FOR SPECIAL EVENT PUBLIC TRANSPORTATION SERVICES IN MIDTOWN AS A ONE-TIME MIDTOWN CIRCULATOR PILOT PROJECT.

Jim Webb of The Goodman Corporation made a brief presentation regarding the proposed Midtown Circulator Pilot Project. Mr. Webb advised the Board that The Goodman Corporation identified potential vendors who could provide special circulator services in Midtown during the weekend of the NCAA Final Four Basketball Tournament to be held on April 1-4, 2016. He stated that 4 vendors submitted quotes and the Midtown Staff and The Goodman Corporation reviewed and evaluated the information provided. Mr. Goodman advised the Board that the Board Information Packed contained a spreadsheet showing the prices quoted by each vendor. Mr. Webb stated that based on the review, a recommendation was being made to enter into a contract with The Wave to provide public transportation services during the NCAA Final Four Basketball Tournament.

Director Mohite made a motion to adopt the Resolution Authorizing Execution Of A Contract With A Private Service Provider For Special Event Public Transportation Services In Midtown As A One-Time Midtown Circulator Pilot Project as presented. The motion was seconded by Director Morris and carried by unanimous vote.

HEAR APPEALS FROM PROPERTY OWNERS OF LEVY OF ASSESSMENT.

	Property Owner	HCAD #
a.	ANDERSON, Deborah	1201240010002
b.	GEORGE, Thomas	1201320010001
c.	HILBURN, Barbara A. Midtown Properties LLP	0191430000003 0191440000010
d.	HOANG, Nancy T.	1300970000007
e.	HOLSTON, James S.	1300970000015
f.	HONEY, Letha M. Estate of	0191760000009

	HONEY, James	
g.	KOH, Justin	0250180000003
h.	PARISH, Lucille M. PARISH, Joe	0332470040002
i.	SHAW, Jeanette	1223740010002
j.	CURRENT OWNER VO, Ryan	1318630010001
k.	WHITTENLEGE, Patsy	1207910000004

Chairman Franks stated that Director Allen Douglas would serve as the Chief Hearing Examiner for the appeal hearing.

Director Douglas convened the appeal hearings and made introductory comments. He gave a brief procedural history and identified the code sections that authorized the appeal to the Board. He advised everyone that the hearing was being recorded by a court reporter, set out some procedures that would be followed in the hearing including the amount of time allowed to present the appeal. Clark Lord reminded the Board that under the established rules, the Board may ask questions for clarification but asked that Board not engage in deliberations at this time.

Each appellant's name was called. Those present was given the opportunity to present their appeal to the Board. Attorney Barbara Hilburn announced that she was representing several of the appellants and was given a time allocation of 10 min for each appellant represented.

Once all Appellants had presented their appeal, Director Allen closed the hearing.

Clark Lord announced that the Board would be given a copy of the written transcript once it was completed by the Court Reporter and that a future date would be set for deliberations and a decision by the Board on each of the appeals filed. He also stated that each of the appellant's would be notified in writing within 10 days of the date the Board makes a ruling on the appeals.

Transcript of the Appeals Hearing is attached to these minutes.

ANNOUNCEMENTS

None.

NEXT MEETING DATE

Director Franks announced that the next Midtown Management District Board meeting will be held on Wednesday, April 6, 2016, at 11:00 a.m. at the Midtown Management District offices located at 410 Pierce St. Houston, TX 77002 and invited everyone to attend.

ADJOURN

There being no other business, the meeting was adjourned.

Eileen J. Morris
Eileen J. Morris, Board Secretary

Date: 5/4/16