



MINUTES

**MIDTOWN MANAGEMENT DISTRICT
BOARD OF DIRECTORS' MEETING**

November 5, 2025

The Board of Directors of the Midtown Management District held a regular meeting, open to the public, on Wednesday, November 5, 2025, at 11:00 a.m. in the **1st Floor conference room of the Midtown Management District's offices** located at **410 Pierce Street, Houston, Texas 77002**, inside the boundaries of the District and the roll was called of the duly appointed members of the Board, to-wit:

Pos. 1	Vacant	Pos. 10	Ericka Butler
Pos. 2	Gloria Haney	Pos. 11	Vacant
Pos. 3	Vacant	Pos. 12	Vacant
Pos. 4	Vacant	Pos. 13	Marylene Chan
Pos. 5	Ryan M. LeVasseur	Pos. 14	Christopher Johnston
Pos. 6	Maggie Segrich	Pos. 15	Jeanette Criglar, Ph.D.
Pos. 7	Desmond Bertrand-Pitts	Pos. 16	Kelly A. Young
Pos. 8	Lewis Goldstein	Pos. 17	Vacant
Pos. 9	Vacant		

All of the above were physically present except for Directors Chan and Young.

In addition, present at the meeting were Midtown Staff members Matt Thibodeaux, Kandi Schramm, Cynthia Alvarado, Vernon Williams, Marlon Marshall, David Thomas, Kayler Williams, Jaime Giraldo, Chandler Snipe (virtual), Jeremy Rocha, Amaris Salinas, Madison Walkes, Sharita Bohanna and Sally Adame (virtual). Additional attendees were Melissa Morton of the Morton Accounting Services, Clark Lord and Kennedy Hayes of Bracewell, Jennifer Gribble, Midtown Super Neighborhood #62; and Amber Hansinger of The Harris Center.

1. **CALL MEETING TO ORDER AND VERIFY THAT A QUORUM IS PRESENT.**

Chair Criglar called the meeting to order and welcomed attendees.

Ms. Alvarado called the roll of the Board of Directors and verified that a quorum was present.

2. **RECEIVE PUBLIC COMMENTS.**

There were no public comments.

3. **CONSENT AGENDA.**

- A. **APPROVE MINUTES FOR OCTOBER 1, 2025, BOARD MEETING**
- B. **APPROVE FINANCIAL REPORTS FOR THE MONTH OF SEPTEMBER 2025**
- C. **APPROVE PAYMENT OF INVOICES FOR OCTOBER 2025**
- D. **APPROVE EQUI-TAX REPORT FOR OCTOBER 2025**

Ms. Alvarado presented the various items on the consent agenda.

Director Johnston made a motion to approve the Consent Agenda. The motion was seconded by Director Segrich and carried by unanimous vote.

4. **RECEIVE COMMITTEE ACTIVITY REPORTS AND REVIEW, DISCUSS, AND TAKE NECESSARY ACTION REGARDING THE FOLLOWING, AS APPROPRIATE:**

- A. **Public Safety Committee – Jeanette Criglar, Chair
Ericka Butler, Vice Chair**

Ms. Bohanna provided the Public Safety Committee report on behalf of Director Criglar, noting no action items. Ms. Bohanna reported on the well-attended National Night Out on Tuesday, October 7th.

Ms. Bohanna also provided a brief overview of the new MRA sponsored mental health and substance use interventions program, the Chronic Consumer Assistance Program (CCAP), aimed at addressing the needs of individuals with recurring behavioral health concerns. Ms. Hansinger of the Harris Center provided monthly statistics about the CCAP. She reported that the primary hotspot locations included Lord of the Streets, and Trinity Episcopal Church area.

The next Public Safety Committee meeting will be held on Tuesday, November 18, 2025, at 11:30 a.m.

B. Services and Maintenance Committee – Christopher Johnston, Chair

Mr. Rocha presented the Services and Maintenance Committee report on behalf of Director Johnston.

The Midtown Field Services Team completed the following:

- 123 miles of right of way moved
- 253 bags of trash -12,650 lbs. removed in Sept 2025
- 83 graffiti sites abated (471 YTD)
- 10 See-Click-Fix tickets received: 95 YTD (only 2 remain open)

i. Recommendation for selection of best proposal and award contract for Field Services Maintenance.

The Field Services Maintenance Project followed the normal procurement process. The committee reviewed six bids received and interviewed two finalists. They recommended LMC to the Board as the contractor.

Director Butler made the motion to accept the recommendation of LMC as the contractor of choice for Field Services Maintenance. The motion was seconded by Director Segrich and carried by unanimous vote.

Mr. Rocha announced that the combined Services and Maintenance Committee and Urban Planning Committee meeting will be held on Monday, November 17, 2025, at 4:00 p.m.

C. Economic Development Committee – Maggie Segrich, Chair

Director Segrich presented the Economic Development Committee report, noting no action items.

i. Midtown Camera Grant Program

Director Segrich provided a brief reminder about the details of the Midtown Camera Grant Program and confirmed with staff that the program was live on social media and the Midtown website at the time of the meeting.

Director Segrich announced that the next Economic Development Committee meeting will be virtual on Wednesday, November 12, 2025, at 1:00 p.m.

D. Marketing Committee – Desmond Bertrand-Pitts, Chair

Ms. Walkes presented the Marketing Committee and communications report for the month of September on behalf of Director Bertrand-Pitts. There were no action items.

Ms. Walkes announced that the next Marketing Committee meeting will be held on Tuesday, November 18, 2025, at 3:00 p.m.

E. Urban Planning Committee – Lewis Goldstein, Chair

Director Goldstein presented the Urban Planning Committee report, noting no action items.

i. Midtown Banner Project

ii. Sidewalk Repair Contractor Recommendation

The Sidewalk Repair Project followed the normal procurement process. The committee reviewed the eight bids received and is recommending to the Board Roma Concrete and Construction as the contractor.

Director Butler made the motion to accept the recommendation of Roma Concrete & Construction as the contractor of choice for the Sidewalk Repair Project. Director Segrich seconded the motion which carried by unanimous vote.

Director Goldstein announced that the next combined Service and Maintenance Committee and Urban Planning Committee meeting will be held on Monday, November 17, 2025, at 4:00 p.m.

**i. Parking Benefit District Advisory Committee – Maggie Segrich, Chair
Ericka Butler, Vice Chair**

Director Segrich presented the Parking Benefit District Advisory Committee report, noting no action items.

Director Segrich announced that the next Parking Benefit District Advisory Committee meeting will be held in-person on Thursday, January 8, 2026, at 3:00 p.m.

F. Cultural Arts & Entertainment Committee – Desmond Bertrand-Pitts, Chair

Ms. Snipe presented the Cultural Arts & Entertainment Committee report on behalf of Director Bertrand-Pitts. There were no action items for consideration.

i. Assessment Funded Projects

There are no assessment funded projects at this time.

ii. Grant Funded Projects

a. HueMan:Shelter

Ms. Snipe provided updates about HueMan:Shelter Day. The Mayor proclaimed November 1st as HueMan:Shelter Day in the city of Houston. The proclamation was presented by Council Member Shabazz.

The current Midtown Sign Wrap is designed to honor National Homeless Awareness Month and highlight the artwork created by the UpRise Enterprise cohorts at the six HueMan:Shelter project locations.

b. MidtownHOU Micro Grants:

Ms. Snipe reported that as part of the MidtownHOU Arts Micro Grants Program, Midtown has three (3) remaining public art grant projects that are scheduled to be completed by artists or arts organization by December 31st.

Ms. Snipe announced that the next combined meeting of the Cultural Arts & Entertainment Committee and the Marketing Committee is scheduled for Tuesday, November 18, 2025, at 3:00 p.m.

G. Finance and Budget Committee – Kelly Young, Chair

Ms. Morton presented the Finance and Budget Committee report, on behalf of Director Young. There were no action items. She reported that the Committee reviewed the draft budget. There is one committee budget that needs to be completed to keep with the Board's required December approval goal.

Ms. Alvarado reported to the Board that there are new legislative requirements for the Board meeting agenda related to the annual budget approval process. Moving forward

either a link to a website that shows the proposed draft budget, or the actual proposed draft budget must be attached as part of the Board agenda.

Mr. Lord also reminded the Board of the legislative requirements to post an agenda with the county. Agendas must be posted 72 hours before a board meeting, not including holidays or weekends.

The next Finance and Budget Committee meeting will be on Tuesday, November 18, 2025, at 1:00 p.m.

H. Nominating Committee – Gloria Haney, Chair

There were no updates to report at this time.

I. Community Activity Report – Christopher Johnston, Liaison

i. Super Neighborhood #62

Director Johnston announced that the MSN #62 will hold their next meeting on Wednesday, November 12, 2025, at 5:45 p.m. at South Main Baptist Church, 4100 Main Street, Houston, TX 77002.

J. Executive Committee – Jeanette Criglar, Chair

Chair Criglar stated that all matters discussed at the Executive Committee meeting were addressed in the various committee activity reports.

5. WITH RESPECT TO THE FORGOING AGENDA ITEMS, THE BOARD MAY CONDUCT AN EXECUTIVE SESSION WITH REGARDS TO THE FOLLOWING AS APPROPRIATE AND NECESSARY

- a. Consultation with attorney (Section 551.071, Texas Government Code).
- b. Personnel matters (Section 551.074, Texas Government Code).

Upon entering into executive session, the presiding officer shall note which agenda items will be discussed.

There was no Executive Session.

6. ANNOUNCEMENTS

NEXT MEETING DATE

The next Midtown Management District Board of Directors meeting will be held on **Wednesday, December 3, 2025, at 11:00 a.m.**

7. ADJOURN

There being no further business to come before the Board, the meeting was adjourned.



Desmond Bertrand-Pitts, Secretary

Date: 1-1-2026