



## **SUMMARY of REVISIONS**

The timeline for the revised version of the Service and Improvement Plan and Assessment Plan is:

- Sent to each committee chair ahead of their February committee meeting.
- Edits received from committee chairs.
- Shared the tracked version on screen at each February committee meeting.
- At the February committee meeting we received additional edits to the document in real time with community input.
- We also received a good number of project ideas from the community!
- Board members participated in the rewrite and edits.
- The edited version was sent to the Board and staff ahead of the March meeting.
- This version has been shared with the Midtown Super Neighborhood.

### **Service and Improvement Plan**

- Reorganized committees according to Board priorities.
- Highlighted committee Core Service Areas.
- Included opening statements above the Goal of each committee.
- Added in the new Economic Development Committee.
- Made a note that the Cultural Arts Committee is partially funded through Grant Restricted Funding.
- Identified the new Emergency Action Plan as a goal and added it to the District Operations section.
- Identified the committees that will assist in the creation of the Emergency Action Plan.
- Under District Operations identified the members of applicable non- assessment funded committees.

- Included general information about the City of Houston’s Midtown Parking Benefit District Advisory Committee.

### **Assessment Plan**

- Included clarifying language regarding the proposed assessment, revenues and expenditures.
- Noted that the Midtown Management District does not set property values.
- Provided a timeline / process for the proposed Annual Budget.
- Listed values, projected levies, collections and expenditures as “***estimates***” in the language of the document.
- Clarifying language regarding the estimated 10 Year Expenditures chart versus the District’s Annual Budget.

UPDATE – The Service and Improvement Plan was shared with the committees at their March meetings.

October 2024 - Draft 1 – old plan

February 2025 – Draft 2

March 19, 2025 – Draft 3 – additional work

**Under District Administration - the following language added** - All Board Members are unpaid volunteers who by state statute have a connection to the community. The work of the District is performed by professional staff.

The information below was shared at the March 25, 2025 Finance and Budget Committee as part of their review.

District Operations:

**PROPOSED ASSESSMENT, ESTIMATED REVENUES AND ESTIMATED EXPENDITURES** – the word “estimated” was added.

**Using the same language throughout the document Estimated Expenditures, Estimate revenues.**

**Added: In the table below, Proposed Estimated Expenditures are estimated based on historical data with a 3% assumed growth rate for subsequent years. This is not to be construed as an annual budget. This is an estimated expenditures chart.**

March 26<sup>th</sup> – Draft 4 with edits in place was shared with the Executive Committee

March 26<sup>th</sup> – edits completed, and Draft 4 of the SIP was provided by email to the MMD board and staff

March 27<sup>th</sup> – turned in Draft 4 to website team for posting

March 27<sup>th</sup> – provided a hard copy of Draft 4 to staff for placement in the MMD Board Packet for the April meeting.

March 27<sup>th</sup> – provided to MSN

April 2, 2025 presented to MMD board at their regular meeting

April 2025 – presented to each committee at their regular meetings

Updated the language for the Economic Development Committee

No other committee updates.

May 2025 - presented Draft 5 to MMD board at their regular meeting.

Additional minor edits to page numbers, punctuation and formatting.

Final draft on website May 2025