



SUMMARY of REVISIONS

The timeline for the revised version of the Service and Improvement Plan and Assessment Plan is:

- Sent to each committee chair ahead of their February committee meeting.
- Edits received from committee chairs.
- Shared the tracked version on screen at each February committee meeting.
- At the February committee meeting we received additional edits to the document in real time with community input.
- We also received a good number of project ideas from the community!
- Board members participated in the rewrite and edits.
- The edited version was sent to the Board and staff ahead of the March meeting.
- This version has been shared with the Midtown Super Neighborhood.

Service and Improvement Plan

- Reorganized committees according to Board priorities.
- Highlighted committee Core Service Areas.
- Included opening statements above the Goal of each committee.
- Added in the new Economic Development Committee.
- Made a note that the Cultural Arts Committee is partially funded through Grant Restricted Funding.
- Identified the new Emergency Action Plan as a goal and added it to the District Operations section.
- Identified the committees that will assist in the creation of the Emergency Action Plan.
- Under District Operations identified the members of applicable non- assessment funded committees.

- Included general information about the City of Houston’s Midtown Parking Benefit District Advisory Committee.

Assessment Plan

- Included clarifying language regarding the proposed assessment, revenues and expenditures.
- Noted that the Midtown Management District does not set property values.
- Provided a timeline / process for the proposed Annual Budget.
- Listed values, projected levies, collections and expenditures as “***estimates***” in the language of the document.
- Clarifying language regarding the estimated 10 Year Expenditures chart versus the District’s Annual Budget.

UPDATE – The Service and Improvement Plan was shared with the committees at their March meetings.

October 2024 - Draft 1 – old plan

February 2025 – Draft 2

March 19, 2025 – Draft 3 – additional work

Under District Administration - the following language added - All Board Members are unpaid volunteers who by state statute have a connection to the community. The work of the District is performed by professional staff.

The information below was shared at the March 25, 2025 Finance and Budget Committee as part of their review.

District Operations:

PROPOSED ASSESSMENT, ESTIMATED REVENUES AND ESTIMATED EXPENDITURES – the word “estimated” was added.

Using the same language throughout the document Estimated Expenditures, Estimate revenues.

Added: In the table: Proposed Estimated Expenditures are estimated based on historical data with a 3% assumed growth rate for subsequent years. This is not to be construed as an annual budget. This is an estimated expenditures chart.

March 26th – Draft 4 with edits in place was shared with the Executive Committee

March 26th – edits completed, and Draft 4 of the SIP was provided by email to the MMD board and staff

March 27th – turned in Draft 4 to website team for posting

March 27th – provided a hard copy of Draft 4 to staff for placement in the MMD Board Packet for the April meeting.

March 27th – provided to MSN

April 2, 2025 presented to MMD board at their regular meeting

April 2025 – presented to each committee at their regular meetings

Updated the language for the Economic Development Committee

No other committee updates.

May 2025 - presented Draft 5 to MMD board at their regular meeting.

Additional minor edits to page numbers, punctuation and formatting.

Draft on website May 2025

July 2, 2025 -amended draft shared and reported to the Midtown Board of Directors at a public meeting. A written highlighted copy was also provided to Midtown Super Neighborhood, Jennifer Gribble at the meeting. The following additional revisions have been made:

Staff worked to bring the language of Key Metrics and Key Indicators forward in the document. The new language is written above the estimated expenditure for each committee.

Additionally, as part of the annual budget process we are working to bring forward Key Metrics and Key Indicators that relate to the specific projects associated with the annual budget.

We have written and highlighted into the plan specifically under #1 objective for the Public Safety Committee:

1. Prepare and Implement a Public Safety Plan

Prepare and implement a comprehensive Public Safety Plan* that is flexible and outlines a community approach to reducing and preventing crime, accidents, and other threats to public safety, that empowers stakeholders to actively participate in crime deterrence measures and promotes tangible safety improvements.

**For the purposes of this document Plan is defined as flexible month by month document that allows for the community to be responsive to public safety concerns in a timely, proactive manner.*

Staff have written into the plan specifically under #1 Objective for the Economic Development Committee:

Objectives:

1. Prepare and Implement a Comprehensive Economic Development Strategy

Collaborating with local agencies such as the Midtown Redevelopment Authority and others to develop a document that helps guide the economic growth and resilience of Midtown that identifies priorities and actions to foster economic prosperity as it relates to the region.

On page 24 under District Operations / Nominating Committee - We have added in the local government code that stipulates the qualifications to serve as a board member of the board of directors for the management district.

We have included under District administration Chapter 375 of the Local Government Code, Sec. 375.063.

- a. **Nominating Committee** – the committee consists of assigned Board members and Ex Officio Board members.

Chapter 375 of the Local Government Code, Sec. 375.063. stipulates QUALIFICATIONS OF DIRECTOR sets forth the qualifications to serve on the MMD Board, specifically:

To be qualified to serve as a director, a person must be at least 18 years old and:

- (1) an owner of property in the District;
- (2) an owner of stock, whether beneficial or otherwise, of a corporate owner of property in the District;
- (3) an owner of a beneficial interest in a trust that owns property in the District; or
- (4) an agent, employee, or tenant of a person covered by Subdivision (1), (2), or (3).

Draft and revisions will be made available on the Midtown website.